Instructions for authors

KJIR
Korean Journal of
Interventional Radiology

These guidelines outline the requirements for submitting manuscripts to the *Korean Journal of Interventional Radiology* (*KJIR*). Authors should ensure their submissions meet the formatting standards, article type specifications, ethical requirements, and follow the proper submission process.

Table of Contents

Aims and scope
Manuscript Formatting Requirements
Article Types
Author Contributions
Submission Process
References

Aims and scope

Korean Journal of Interventional Radiology, the official English-language journal of the *Korean Society of Interventional Radiology* (*KSIR*), is an international peer-reviewed academic journal dedicated to interventional radiology. *KJIR* will publish cutting-edge and impactful scientific research articles in the field of interventional radiology.

KJIR will feature peer-reviewed original articles, authoritative reviews, systematic reviews and meta-analysis, case reports, and expert opinion on novel techniques and technologies.

Contact Information

KJIR Editorial Office
Room 1401, 42, Seocho-daero 78-gil, Seocho-gu, Seoul, Republic of Korea
Tel: 02-465-9070, Fax: 02-465-9072
E-mail: kjir@ksir.or.kr

Manuscript Formatting Requirements

- **File Format:** Manuscripts must be submitted as a Microsoft Word document (DOC or DOCX).
- **Page Layout:** Use A4 size paper (21.0 cm × 29.7 cm) with **at least 3 cm margins on all sides**.
- **Font and Spacing:** Use a clear, standard font (e.g., Times New Roman) at **11-point size**, and set line spacing to **double-spaced** throughout the document.
- **Page Numbering:** Number all pages consecutively, starting with the title page.
- **Language Policy:** Manuscripts must be written in **English using clear, concise, and professional language**. Authors should ensure proper grammar, spelling, and scientific terminology. The use of acronyms and abbreviations should be minimized. In general, all acronyms and abbreviations must be fully spelled out at their first appearance in the text, followed by the abbreviation in parentheses (e.g., computed tomography (CT)), after which the abbreviation may be used consistently. However, a predefined set of commonly accepted abbreviations may be used without expansion in the title, abstract, main text, tables, and figure legends. Definitions for these terms may be provided only when they appear in reference lists or in direct quotations. While adherence to this convention is not mandatory for peer review or acceptance, it will be applied by the editorial office during the production process of accepted manuscripts. Authors are encouraged to follow these conventions during manuscript preparation to enhance conciseness, particularly with respect to word limits in the abstract and main text. Radiation measurements and laboratory values should conform to the International System of Units (SI) to maintain consistency and standardization. Authors are encouraged to have their manuscripts professionally edited for language clarity before submission, if necessary. The names and locations (city and state/province or country) of the manufacturers of equipment and generic names should be given.

Reporting Standards

- Authors must follow the reporting guidelines relevant to their specific research design, and they are requested to state the guideline used for their study in their manuscript.

The checklists are available in the links provided below;

- Randomized trials – CONSORT Statement (https://www.equator-network.org/reporting-guidelines/consort)
- Observational studies – STROBE Statement (https://www.strobe-statement.org/)
- Systematic reviews and meta-analyses – PRISMA Statement (https://www.equator-network.org/reporting-guidelines/prisma)
- Diagnostic accuracy studies – STARD Statement (https://www.equator-network.org/reporting-guidelines/stard)
- Case reports – CARE Guidelines (https://www.equator-network.org/reporting-guidelines/care)

Article Types

Original Research

- **Scope:** Should present novel techniques, significant new data, or new insights in interventional radiology.
- **Structure:** IMRaD format: **Introduction, Materials and Methods, Results, and Discussion**.
- **Length:** Maximum **3,500 words** (excluding abstract, references, tables, and figure legends).
- **Abstract:** Up to **250 words**, structured (Purpose, Materials and Methods, Results, Conclusion).
- **References:** Up to **40 references**.
- **Tables/Figures:** Maximum **5 tables** and **7 figures**.

Review

- **Scope:** Provide a comprehensive analysis of a topic in interventional radiology.
- **Structure:** Flexible, but typically includes **Introduction, Subsections, and Conclusion**.
- **Length:** Maximum **4,000 words**.
- **Abstract:** Up to **250 words**, systematic review: structured (Background, Methods, Results, Conclusion), narrative review: unstructured typically one or two paragraphs.
- **References:** Up to **100 references**.
- **Tables/Figures:** Maximum **10 figures** and **5 tables**.

Case Report

- **Scope:** Describe unique cases, novel techniques, or rare complications.
- **Structure: Introduction, Case Report, Discussion**.
- **Length:** Maximum **2,500 words**.
- **Abstract:** Up to **125 words**, unstructured.
- **References:** Up to **15 references**.
- **Tables/Figures:** Maximum **3 tables** and **7 figures**.

Technical Note

- **Scope:** Focus on innovative techniques, new devices, or procedural modifications.
- **Structure: Introduction, Materials and Methods, Results, Discussion**.
- **Length:** Maximum **2,500 words**.
- **Abstract:** Up to **250 words**, structured.
- **References:** Up to **15 references**.
- **Tables/Figures:** Maximum **5 tables** and **7 figures**.

Editorial

- **Scope:** Commentary or perspective on interventional radiology topics.
- **Invitation:** Typically invited; unsolicited editorials should be pre-approved by the Editor-in-Chief.
- **Length: 1,000–1,500 words**.
- **References:** Minimal (typically 5–10 references).

Letter-to-Editor

- **Scope:** Commentary or perspective on a published article.
- **Structure:** non-structured. Do not require abstract.
- **Length: 1,000–1,500 words**.
- **Tables and figures:** Three tables or figures are allowed in total.
- **References:** Minimal (typically 5–10 references).

How I do It

- **Scope:** Technical issues on interventional radiology via short comments and video presentation.
- **Structure:** Flexible, both structured or non-structured forms are acceptable. Do not require abstract. It should include video materials including procedural process.
- **Invitation:** Typically invited
- **Length:** Maximum **1,200 words** in text and **6 minutes** in video.
- **References:** up to 5 references.

Author Contributions

All authors must disclose their specific contributions to the work in a designated Author Contributions section using the CRediT Taxonomy of author roles (https://credit.niso.org). For each of the categories below, please enter the initials of the authors who contributed in that category. If listing more than one author in a category, separate each set of initials with a comma. If no one contributed in a category, you may leave that box blank.Submission Process

Online Submission

- All manuscripts must be submitted through *KJIR* Submission Portal. (https://submit.kjironline.org/)
- First-time users must register; returning authors can log in.

Submission Steps

1. **Manuscript Information** – Enter title, authors, affiliations, and article type.
2. **Cover Letter** – Briefly introduce the submission, highlight significance, and confirm originality.
3. **File Upload** – Upload the manuscript, figures, tables, and supplementary materials as required.
4. **Conflict of Interest and Copyright Forms** – All authors must complete and submit these forms.
5. **Review and Submit** – Ensure compliance with guidelines and finalize submission.

Full Title Page

- Include the following items on the unblinded full title page:
  - Title
  - Abbreviated title
  - Names, affiliations, and addresses of the corresponding author
  - Contact information of the corresponding author
  - Type of manuscript
  - ORCID
  - Acknowledgments
  - Conflict of interest statement
- Each author's full name, not initials, must be provided in the order of first name, middle name, and last name for all participating authors
- The abbreviated title should be no longer than 50 characters (including spaces). When authors from different institutions/addresses are included, the authors should be matched with their organizations by placing the relevant organization number in superscript after each author's name.

Contributor Roles	Definitions
Conceptualization	Ideas; formulation or evolution of overarching research goals and aims.
Data Curation	Management activities to annotate (produce metadata), scrub data and maintain research data (including software code, where it is necessary for interpreting the data itself) for initial use and later reuse.
Formal Analysis	Application of statistical, mathematical, computational, or other formal techniques to analyze or synthesize study data.
Funding Acquisition	Acquisition of the financial support for the project leading to this publication.
Investigation	Conducting a research and investigation process, specifically performing the experiments, or data/evidence collection.
Methodology	Development or design of methodology; creation of models
Project Administration	Management and coordination responsibility for the research activity planning and execution.
Resources	Provision of study materials, reagents, materials, patients, laboratory samples, animals, instrumentation, computing resources, or other analysis tools.
Software	Programming, software development; designing computer programs; implementation of the computer code and supporting algorithms; testing of existing code components.
Supervision	Oversight and leadership responsibility for the research activity planning and execution, including mentorship external to the core team.
Validation	Verification, whether as a part of the activity or separate, of the overall replication/reproducibility of results/ experiments and other research outputs.
Visualization	Preparation, creation and/or presentation of the published work, specifically visualization/data presentation.
Writing – Original Draft Preparation	Creation and/or presentation of the published work, specifically writing the initial draft (including substantive translation).
Writing – Review & Editing	Preparation, creation and/or presentation of the published work by those from the original research group, specifically critical review, commentary or revision – including pre- or post-publication stages.

The corresponding author is responsible for completing this information at submission, and it is expected that all authors would have reviewed, discussed, and agreed to their individual contributions ahead of this time.

The contact information of the corresponding author should include the mailing address, phone number, fax number, and e-mail address.

- ORCID: Authors are encouraged to provide their Open Researcher and Contributor ID (ORCID). To obtain an ORCID, authors can register on the ORCID website at https://orcid.org/.

Any funding, financial, or material support for the work must be disclosed in the conflict-of-interest statement. If none of the authors have conflicts of interest, this should be explicitly stated.

Individuals who contributed to the work but who did not meet the requirements for authorship should be included in the acknowledgments.

Main Document

- The main document is a blinded document for review and should contain the following components in Microsoft Word file, each component starting on a separate page: blinded title page, abstract, main body, references, tables, and figure legends.
- When a blinded main document is submitted, a corresponding non-blinded version must also be uploaded in the Not-for-review section.
- Images should not be embedded in the main document.
- Tables should not be placed within the text. The tables should be placed collectively following the references, each on a separate page.

keywords (index terms) should appear after the abstract.

Figures

All figure parts related to one patient should have the same figure number and use English letters after the numerals to distinguish each figure part, e.g., Fig. 1A, 1B, etc.

Each figure part should be sent as a separate image file.

Labels and arrows should be presented with a professional appearance.

All names and all other identifiers of the patient, authors, and authors' institutions should be removed from the figures.

- After cropping to the area of interest, the images should be at least 300 DPI in resolution and 10-15 cm in width.
- Color figures should be in RGB color mode and line drawings should be black on a white background.
- Figure files should be submitted as TIF/TIFF files.
- Written permission from the prior publisher should be obtained for the use of all previously published illustrations and copies of the permission letter should be submitted.

Video clips

Video clips can be submitted for placement on the journal website. All videos are subject to peer review and can be uploaded as supplementary materials. A video file submitted for consideration for publication should be in complete and final format and at as high a resolution as possible. Any editing of the video will be the responsibility of the author. *KJIR* recommends Quicktime, AVI, MPEG, MP4, or RealMedia file formats not exceeding 30 MB and of less than 5 minutes duration.

Supplementary Data

Nonessential tables and figures may accompany articles as online-only supplementary files. All online only supplementary files should be uploaded separately during the submission process. These files must be referenced in the main text of the manuscript at least once (e.g. Supplementary Table 1).

Peer Review

- Manuscripts undergo peer review by at least two experts in the field.
- *KJIR* uses a double-blind review process for submitted manuscripts. Authors' names, affiliations, or any identifying information should not appear in the main document, figures, appendix, or supplementary materials. If such details are found, the editorial office will either request the corresponding author to resubmit the files with this information removed or will remove it on behalf of the authors before sending the manuscript for external peer review.
- Authors must respond to reviewer comments and submit a revised version if required.

Acceptance and Publication

- Accepted papers will be scheduled for publication in the next available issue.
- Proofs will be sent to the corresponding author for final review.
- There are no **publication charges** (unless specified otherwise by the journal).

- Conflict of Interest and Copyright Transfer Agreement, available on the *KJIR* website, must be submitted.

Copyright and Open Access

- *KJIR* is an open access journal; all articles are freely available immediately upon publication under the terms of the Creative Commons Attribution Non-Commercial License (CC BY-NC 4.0, https://creativecommons.org/licenses/by-nc/4.0/). Upon acceptance, the copyright of the article is transferred to the *Korean Society of Interventional Radiology* (*KSIR*) by signing the Copyright Transfer Agreement; permission from *KSIR* is required only for commercial use. Authors may deposit the submitted version, accepted manuscript, and published version of their articles in personal websites or institutional repositories without embargo, provided that the original publication in *KJIR* is cited with its DOI.

References

- The references should start on a separate page and be numbered consecutively as appear in the text.
- All references ought to be cited in the text.
- Reference citations in the text should be identified by numbers in square brackets. e.g., [1].
- Journal names should be abbreviated according to the style of the National Library of Medicine.
- All authors should be listed up to six; when more than six author, the first six author should be given and followed by "et al."
- References should be numbered in the order of citation in the text.
- Use a reference manager (e.g., EndNote, Mendeley) for accurate citation formatting.
- Author(s). Title of the article. Journal name. Year;Volume: page. DOI
- Full page numbers should be used (eg. 112–116).
- *KJIR* encourages use of digital object identifier (DOI) in Reference (e.g. "https://doi.org/article_number").
- Example

Journal articles

Lee S, Shim DJ, Kim D, Cho SB, Baek SH, Lee EW, et al. Angiographic Anatomy of the Prostatic Artery in the Korean Population: A Bicentric Retrospective Study. *Korean J Radiol.* 2024; 25:1011-1021. https://doi.org/10.3348/kjr.2024.0451

Articles in press.

Ko E, Kim J, Gwon DI, Chu HH, Kim GH, Ko GY. Emergency Plug-Assisted Retrograde Transvenous Obliteration (PARTO) for Active Bleeding from Ruptured Gastric Varices. J Vasc Interv Radiol. 2025 Feb 1 [Epub] https://doi.org/10.1016/j.jvir.2025.01.049

Books

Binkert CA, Inferior vena cava filters. In: Mauro MA. Image-guided interventions. 2nd ed. Philadelphia, PA: Elsevier, 2014; e105-e110.

Web contents

Provide the authors, title of the webpage or content; owner of the Web site; URL; publication, update, and access date

Rockville, Estimating the Additional Hospital Inpatient Cost and Mortality Associated With Selected Hospital-Acquired Conditions. Agency for Healthcare Research and Quality. https://www.ahrq.gov/hai/pfp/haccost2017-results.html. Published November 2017. Accessed December 25, 2025

Citations in main text: Number the references in the order in which they appear in the text. Reference numbers appear inline within square brackets.

For further details, contact editor@kjironline.org

By adhering to these guidelines, authors contribute to the quality and impact of the *KJIR*.